

## GO(P) 7/2016 Fin dt Tvm 20.01.2016

### Travelling Allowance

**29.(1) Classification of Officers:-**For the purpose of travelling allowance, Officers are classified into the following four grades

Grade I	All Officers who draw an actual basic pay of Rs.50400 and above and Heads of Departments, Private Secretary to Ministers and All India Service Officers irrespective of the Pay drawn by them.
Grade II (a)	Officers with actual basic pay of Rs.42500 and above, but below Rs.50400
Grade II (b)	Officers with actual basic pay of Rs.27800 and above, but below Rs.42500. Non gazetted Officers, other Last Grade Servants when they accompany the Governor and Ministers will be treated as Grade II (b)
Grade III	Officers with actual basic pay of Rs.18000 and above, but below Rs.27800
Grade IV	Officers with actual basic pay below Rs.18000

*Note: For this purpose, basic pay includes Personal Pay.*

**(2) Class of travel:-**The eligible class of travel by train for each grade will be as follows.

Grades	Eligible class
Grade I	II AC
Grade II (a)	I Class. If the train doesn't have I Class, II AC.
Grade II (b)	III AC. If the train does not have III AC, I Class.
Grade III	II Class
Grade IV	II Class

(3) **Air Journey:-** Officers in the revised scale of pay of Rs.55350-101400 and above will be eligible for air journey.

(4) **Mileage Allowance:-** Mileage Allowance for road journey will be enhanced to Rs.2 per Kilometre for all grades of officers.

(5) **Incidental Expenses (Road/Rail/Air journeys):-** The revised rates of incidental expenses for rail/road/air journey will be as follows.

Grades	<u>Road/Rail</u> Rate (Rs) per Km	<u>Air</u> Rate per journey
Grade I	0.80	Limited to 1 Daily Allowance
Grade II (a)	0.60	
Grade II (b)	0.50	
Grade III	0.50	
Grade IV	0.50	

(6) **Daily Allowance:-** The revised rates of Daily Allowance for different grades of employees are as follows.

Grades	Inside State (Rs.)	Outside State (Rs.)
Grade I	400	550
Grade II (a)	320	450
Grade II (b)	320	450
Grade III	250	350
Grade IV	250	350

(7) **Classification of Government Officials for carrying personal effects on transfer:-** The classification of government officials for the purpose of carrying personal effects on transfer will be as follows:-

SI. No.	Category of Officers	Weight (kg)
1	Officers whose actual basic pay is Rs.50400 and above	3000
2	Officers whose actual pay is Rs.27800 and above but below Rs.50400	2000
3	All other Officers	1500

(8) **Loading and unloading charges for journeys on transfer:-**The revised loading and unloading charges admissible to different grades of officers for journeys on transfer will be as follows.

<b>Grades</b>	<b>Rate (Rs)</b>
Grade I	800 at each end
Grade II (a)	450 at each end
Grade II (b)	450 at each end
Grade III	400 at each end
Grade IV	400 at each end

(9) **Reimbursement of room rent:-**The revised rates of reimbursement of room rent admissible to Officers for stay outside the State subject to the production of voucher are given below:

<b>Grades</b>	<b>New Delhi, Mumbai, Kolkata, Chennai (Rs.)</b>	<b>Other Cities/Towns outside State (Rs.)</b>
Grade I	2000	1500
Grade II (a)	2000	1500
Grade II (b)	1600	1000
Grade III	1600	1000
Grade IV	1100	1000

(10) **Taxi fare for Grade I Officials:-**Grade I Officials travelling to metropolitan cities and other larger cities are allowed to hire taxis as in the case of Government of India Officials. They are entitled to taxi fare at the rates fixed by Government from time to time for journeys on tour from residence to airport/railway station/bus stand and back. The existing status will be continued.

(11) **Auto Rickshaw/Taxi fare for journeys on tour:-**Auto rickshaw/Taxi fare at the rate fixed by the Government from time to time will be allowed. Maximum number of such journeys allowed a day will be two (plus one journey per tour from residence to airport/railway station/bus stand and one journey from airport/railway station/bus stand to residence) limiting the maximum distance of single journey as 15 kilometre as per rate fixed by government from time to time.

(12) **TA Ceiling:-**The existing rates of monthly/quarterly TA ceiling will continue until Government issue orders enhancing the same.